

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF MEETING
May 22, 2017

The Board of Education of Gibson City-Melvin-Sibley Community Unit School District #5 met in regular session on Monday, May 22, 2017, at 6:15 p.m. in the GCMS Board Room located at 307 N Sangamon Ave., Gibson City. The board was called to order by Board President Josh Johnson. Roll was called with board members Elder, Johnson, Swearingen, Whitehouse, and Young in attendance. Also present were: High School Principal Chris Garard, Middle School Principal Kyle Bielfeldt, Ross Brown with the Ford County Record, GCMSEA President Susan Riley, Emily Tucker-Davis, Kari Ryan-Cline, School Board Secretary Lori Kristensen and District Superintendent Jeremy Darnell. Absent: ES Principal Justin Kean, FCSEC Director Rick Brackmann, Curriculum Director Erin Nuss.

The meeting started with the Pledge of Allegiance being recited by all present.

Recognition of Visitors:

None

Before the appointment of new board members; board member Leonard arrived for the meeting.

Appointment of new board member and Oath of Office. Administration of Oath of Office was conducted by board president Josh Johnson for Tyler Young and Dr. Emily Tucker-Davis. Motion to appoint Dr. Emily Tucker-Davis to the GCMS Board of Education until the next consolidated election. Motion was made by board member Leonard and seconded by board member Swearingen. Motion carried by roll call with all members present voting yes.

A motion to **go into executive session** at 6:17 p.m. for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5ILCS 120/2(c)(1).

Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).

Student disciplinary cases. 5 ILCS 120/2(c)(9).

Discussion of lawfully closed meeting minutes, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5ILCS 120/2(c)(21).

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Motion was made by board member Young and seconded by board member Whitehouse. Motion carried by roll call vote with all board members present voting yes.

A motion to **return to open session** was made by board member Leonard and seconded by board member Whitehouse at 7:18 p.m. Motion carried by voice vote, with all board members present voting yes.

Action Items to Consider From Executive Session

Accept Requests for:

Motion to **approve the maternity leave request for Nicole McNary** for 12 weeks from the birth of her twins or when medically appropriate beginning approximately October 7, 2017. Motion was made by board member Young and seconded by board member Swearingen. Motion carried by voice vote with all members present voting yes.

Motion to **accept the resignation of Lori Hinrichs as a Paraprofessional** for the GCMS School District effective the end of the 2016-2017 school year with thanks for service. Motion was made by board member Whitehouse and seconded by board member Young. Motion carried by voice vote with all members present voting yes.

Motion to **accept the resignation of Taylor Rubarts from the middle school softball and basketball coaching roles** effective at the end of the 2016-2017 school year with thanks for service. Motion was made by board member Leonard and seconded by board member Young. Motion carried by voice vote with all members present voting yes.

Motion to **accept the resignation of Thomas Stone as middle school volleyball coach** effective at the end of the 2016-2017 school year with thanks for service. Motion was made by board member Swearingen and seconded by board member Leonard. Motion carried by voice vote with all members present voting yes.

Motion to **accept the resignation of Bess Lanker as Art Teacher** for GCMS School District at the end of the 2016-2017 school year with thanks for service. Motion was made by board member Young and seconded by board member Whitehouse. Motion carried by voice vote with all members present voting yes.

Motion to **accept the resignation of Samantha Waterstradt as Paraprofessional** for GCMS School District at the end of the 2016-2017 school year with thanks for service. Motion was made by board member Young and seconded by board member Whitehouse. Motion carried by voice vote with all members present voting yes.

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Motion to **terminate the employment status of Mindy Whitehouse as Head Girls Basketball Coach and Intramural Basketball Coach** for GCMS School District effective immediately. Motion was made by board member Elder and seconded by board member Whitehouse. Motion carried by roll call with all members present voting yes.

Motion to **hire Brooks Schmitt, Alec Johnson and Nathan Garard as maintenance help** for the 2017 summer, working 4 hours per day Monday-Friday from June 5 - July 28. Motion was made by board member Swearingen and seconded by board member Young. Motion carried by roll call with all members present voting yes.

Motion to **hire Stephanie Johnson as the Assistant High School Volleyball Coach** for the 2017-2018 school year. Motion was made by board member Leonard and seconded by board member Whitehouse. Motion carried by roll call with members Swearingen, Davis, Leonard, Whitehouse, Elder and Young voting yes, Member Johnson abstained.

Motion to **hire Tom Stone and Taylor Leake as co-sponsors for the High School Student Council** for the 2017-2018 school year. Motion was made by board member Young and seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

Motion to **hire Ashley Young as Family Consumer Science Teacher** for GCMS High School for the 2017-2018 school year at step 1 Bachelors according to the GCMS negotiated agreement. Motion was made by board member Elder and seconded by board member Leonard. Motion carried by roll call with Swearingen, Davis, Leonard, Johnson, Whitehouse and Elder voting yes. Member Young abstained.

Motion to **hire Vickie Conlin as a Business Teacher** for GCMS High School for the 2017-2018 school year at step 13 masters according to the GCMS negotiated agreement. Motion was made by board member Young and seconded by board member Whitehouse. Motion carried by roll call with all members present voting yes.

Motion to **hire Jenny White as the 8th grade Girls Volleyball Coach** for the 2017-2018 school year. Motion was made by board member Young and seconded by board member Whitehouse. Motion carried by roll call with all members present voting yes.

Motion to **hire Chrystal Little as the Middle School Softball Coach** for the 2017-2018 school year. Motion was made by board member Swearingen and seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

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Additional Agenda Items:

- District Insurance

The District will be changing insurance providers as of 7/1/17. The current insurance cooperative (East Central Illinois Schools) which includes GCMS, Hoopeston Area, Iroquois CUSD #9/Watseka, Bismarck-Henning, Iroquois Special Education Association, and Rossville-Alvin will have a conference call on May 30 to vote to dissolve the cooperative.

The ECIS Cooperative currently has a fund balance as of May 2017 of \$307,237.11. The six districts have reported to Wells Fargo their total insurance premiums paid for July 1, 2016-June 30, 2017. These numbers will assist the ECIS cooperative with determining a final payout to each district from funds on deposit.

GCMS has been accepted as a new member of the IERMP insurance cooperative with nearly 20 districts in the region. This group is a self insured cooperative that is exclusively with Health Alliance. GCMS employees will have the option to choose from two health plans through Health Alliance with the new insurance plan beginning 7/1/17. Moving to the new IERMP insurance cooperative will be a substantial savings for both the employees and the district.

The GCMS Board of Education will now contribute \$600 (plus a \$1,000 back end payment of the High Deductible Health Plan) for each employee who chooses the district insurance. An additional \$600/year will be contributed by the Board to an individual Health Reimbursement Account or Health Savings Account for each employee, depending on which insurance option the employee chooses.

Consent Agenda

Approve the minutes of the GCMS Regular and Executive Session Minutes of April 24, 2017.

GCMS Accounts Payable bills approved were \$627,904.12

Education fund	\$327,839.09
Building fund	\$64,258.83
Debt Service fund	\$112,287.50
Transportation fund	\$63,992.76
IMRF/FICA fund	\$26,395.31
Capital Projects fund	\$0.00
W/C	\$0.00
TORT	\$33,130.63
F/HLS	\$0.00

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GCMS Payrolls approved were \$388,149.15

Education fund	\$348,306.77
Building fund	\$16,492.01
Transportation fund	\$2,321.44
TORT	\$21,028.93

FCSEC Accounts Payable bills approved were \$44,391.68

Education fund	\$42,274.94
Building fund	\$190.72
IMRF/FICA Fund	\$1,926.02

FCSEC Payrolls approved were \$33,624.27 all in the Education fund

Financial/treasurers report on behalf of the GCMS District and the FCSEC, Lunch Report, the summary of investment report on behalf of the GCMS District and the FCSEC, and the destruction of executive session tapes through the end of November 2015.

Approve Field Trips for:

None

Approve the following donations:

Amount	From	Designation
\$425	Arends & Sons	FFA
\$2,634	GCMS Booster Club	Baseball
\$2,800	Falcons Wrestling Club	Wrestling Program

Approve Facility Use Agreements or Request for Use of School Kitchen/Cafeteria pending proof of insurance and all other district requirements for:

- American Legion Baseball at the varsity baseball field for June 7, 11, 27 and July 11

Approve the salary increments for staff for the 2017-2018 school year as presented.

- Teachers - 2.93% average, per the negotiated agreement.

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- Paraprofessional - Step, per the negotiated agreement.
- "At Will" custodians, office personnel and clerks - 2.93%
- Administration - individual contract considerations

Motion to accept the **consent agenda** as presented in the board packet. Motion was made by board member Whitehouse seconded by board member Elder. Motion carried by roll call with all members present voting yes.

Advisory Reports:

Policy: Members - Adam Elder and Miranda Leonard

Superintendent Darnell provided the second reading of board policy 2:100, 4:15, 5:120, 7:100.

Motion to approve the **GCMS Board Policy 2:100, 4:15, 5:120, 7:100 as presented**. Motion was made by board member Swearingen and seconded by board member Elder. Motion carried by roll call with all members present voting yes.

First reading of Board Policy: **2:100, 4:15, 5:120, 7:100**

Building, Grounds, and Transportation: Members -Steve Swearingen

Dr. Emily Tucker-Davis will join board member Swearingen on this advisory committee.

Personnel and Finance: Members - Josh Johnson and Phil Whitehouse

No Report.

Strategy and Enrichment: Members – Tyler Young and Josh Johnson

A June meeting is scheduled for this advisory committee.

Building Administration Reports:

Principal's Reports:

High School Principal, Chris Garard

Principal report is attached to the minutes.

Middle School Principal, Kyle Bielfeldt

Principal report is attached to the minutes.

Elementary Principal, Justin Kean

Principal report is attached to the minutes.

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Special Education, Rick Brackmann

No report.

Curriculum Director, Erin Nuss

Professional Development

Superintendent Darnell reported for Mrs. Nuss on the two summer workshops being offered to GCMS staff for professional development. The first is "Implementing the NGSS" led by Jeremy Davis and second, "You've completed running records: what's the next step with guided reading?" led by Julie Eckberg.

Superintendent's Report

Correspondence

A thank you letter and recognition from the Gibson City Recycling Board for the April 22 tech clean up day was received and read to the board. 62,763 pounds of electronic recycling was removed from 402 vehicles from the event. GCMS school district was recognized for helping with the cost of one trailer.

The Illinois Public Risk Fund awarded GCMS School District a Safety Grant Award for \$2,890 which will be used to install new carpet in two building entryways this summer.

Financial Review

Superintendent Darnell shared with the board the State of Illinois still owes the district \$340,000 for mandated categoricals.

Personnel Update

Darnell reported that several positions are still vacant in all three buildings. Interviews and candidate selection will take place in June and July by building principals. Current open positions are:

Elementary: 1 Special Education position, 1 Art position, 4 Paraprofessionals

Middle School: 2 Paraprofessionals, Wrestling Coach, Softball Coach, Volleyball Coach, Girls Basketball Coach, Scholastic Bowl Coach

High School: Family Consumer Science, Business, Custodian, Head Girls Basketball, JV Volleyball

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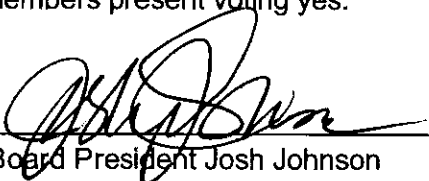
Repayment of working cash loan

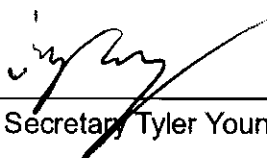
Motion to pay back \$300,000 from Fund 80 Tort Liability to Fund 70 Working Cash. Motion was made by board member Young and seconded by board member Whitehouse. Motion carried by roll call with all members present voting yes.

Bucket Drops

Kari Ryan-Cline reported to the Board on behalf of the transportation department the success of the "Fill the Bus" fundraiser in the County Market parking lot. Due to the generous donations of residents and patrons of County Market, the local employees of Illinois Central Bus Company were able to fill 400 bags of needed items for Handles of Hope.

A motion to **adjourn the regular session** was made by board member Swearingen and seconded by board member Whitehouse at: 7:46 p.m. Motion carried by voice vote, with all members present voting yes.


Board President Josh Johnson


Board Secretary Tyler Young



Date **May 12, 2017**
TO: **Members, Board of Education**
FROM: **Chris Garard - Principal**
SUBJECT: **Monthly Update**

1. Enrollment- 319 (-4)
 - a. Freshmen – 88
 - b. Sophomores – 88
 - c. Juniors – 67
 - d. Seniors – 76

2. FFA Ag Expo
 - a. 450+ children attended the daylong activity
 - b. Extremely successful despite the rain.

3. Interact Blood Drive
 - a. 36 units were collected recently
 - b. 84 units for the year
 - c. \$500 Red Cross scholarship will be given to GCMS as a result of our work

4. Senior In-Service
 - a. Numerous guest speakers presented on preparing for the next step – college – work – finances
 - b. Various panels of GCMS graduates attending college and work force

5. Senior Awards Assembly
 - a. Scholarships awarded

6. Final Exams
 - a. Coming up!

7. IHSA State Qualifiers and School Record holders
 - a. Girls Track – Delanie Dykes – 400 m record holder
 - b. Girls Track – State Qualifiers –
 - i. Delanie Dykes 400, 800
 - ii. Clair Retherford – Discus
 - iii. 4X800 – Emily Sommer, Leah Martin, Jacey Goin, Delanie Dykes
 - iv. 4X100 – Bayleigh Shoemaker, Jacey Goin, Megan Meunier, Denise Matuszewski
 - v. 4X400 – Emily Sommer, Jacey Goin, Denise Matuszewski, Delanie Dykes
 - c. Boys Track – Isaac Brucker – Pole Vault record holder, 4X200 record holder – Nick Schultz, Caleb Bleich, Casey Calloway, and Lance Livingston

8. Upcoming Dates - (**BOLD** items are invitations for the **BOE** to attend)
 - a. **Graduation – May 27 – 7:00**

Kyle Bielfeldt

Enrollment Numbers

- 6th Grade 79
- 7th Grade 66
- 8th Grade 75
- Total 220

April Student of the Month

- 6th Grade – Elsie Sizemore
- 7th Grade – Sadie Christensen
- 8th Grade – Nathan Kallal

May Students of the Month

- 6th Grade – Keegan Frashier
- 7th Grade – Wyatt Schlickman
- 8th Grade – Ethan Garard

Living Wax Museum

Each year, Mrs. Allen's 6th grade Language Arts class puts on a living wax museum. We had visitors from Holly Brook as well as parents and grandparents attend. It was great to see the hard work that the students put into their research and their performances for the event. Great job Mrs. Allen!

State Track Qualifiers

The 7th grade boys track team won the sectional meet on May 13 against 15 other areas teams. The following athletes will be going to the State Track Meet starting on Friday, May 19:

Aidan Laughery

Awstace Grauer

Markus Miguel

Nathan Kallal

Isaiah Chatman

Braden Roesch

Manny Portal

Jake Zumwalt

Wyatt Schlickman

Austin Elliott

Upcoming Events

May 17 – Conference Athletic Luncheon

May 25 – Falcon Fun Day

May 26 – 8th Grade Promotion – 9:30 AM

Elementary School Board Report 5/22/17

- 1) BUG
 - a. Had an assembly on 4-28-17
 - b. All Areas (in conjunction with the Falcon Walk)
- 2) Social events for staff
 - a. Painting the lounge= May 16-18
 - b. Red and Black treats= May 24th
- 3) Annual reviews
 - a. Finally complete!
 - b. Thanks to the special ed. staff for being organized and thorough!!
- 4) Teacher appreciation week
 - a. PTA sponsored a meal, provided breakfast, gave out daily gift cards to staff, and stocked a cart with snacks.
 - b. WGCY interviewed a student from each class about what they liked about their teacher.
- 5) Open House
 - a. Hallways were packed from 5:00-7:30 (longer than the open house was officially open)
 - b. 77% of our students were represented (many by 3 or more family members)
- 6) Falcon Walk
 - a. PTA made over \$11,000
 - b. Had it inside instead of at the track
 - c. Kilee and I were turned into Sundaes by the top earner in each class
 - d. Had ice cream at the park on May 11 (those who raised over \$100)
- 7) 4th Grade Fun Night
 - a. April 28th (Cathy Walker-Steidinger coordinated with the help of 4th grade parents)
- 8) Ag Expo/petting zoo
 - a. Many classes attended (despite the rain)
- 9) PTA (new board for 2017-18)
 - a. Pres.= Lora Royal
 - b. VP= Sarah Chase
 - c. Treasurer= Jessica Tjarks
 - d. Secretary= Angie Barnard
- 10) Prairie Fire Theatre (5-15-17)
 - a. Performed, "The Last Book On Earth"
- 11) Enrollment:
 - a. ECE= 19
 - b. K= 78
 - c. 1st= 61
 - d. 2nd= 66
 - e. 3rd= 76
 - f. 4th= 69
 - g. 5th= 78
 - h. Total= 447
- 12) Upcoming date-
 - a. May 19= Parade of graduates
 - b. May 16-19= class picnics
 - c. May 22= 4th Field Day
 - d. May 23= 4th Q Reading incentive
 - e. May 24= Marathon Monday Reward to Railside
 - f. May 25= Awards Assembly @ 1:30
 - g. May 26= 1st grade Beach Day